

1. Purpose
  - 1.1 The Athletics Coaching Advisory Group exists to provide strategic and technical advice to Athletics Australia Management across all aspects of coaching in Australian athletics
2. Authority
  - 2.1 The Group is advisory in nature and has no delegated decision making authority
  - 2.2 The Group is accountable to Athletics Australia's General Manager, Growth and Development for its function and performance
3. Role of the Group
  - 3.1 The Athletics Coaching Advisory Group will provide advice and recommendations in relation to the following areas:
    - 3.1.1 Coach Education including course design, materials, and delivery; development of new courses; contemporary best practice approaches to, and models of, learning; facilitator training; and the overall coach education framework
    - 3.1.2 Ongoing professional learning and development, including schemes such as reaccreditation, along with conferences, workshop, seminars, and e-learning
    - 3.1.3 The direction of initiatives that will help continue to improve the quality and quantity of Accredited Athletics Coaches in Australia
    - 3.1.4 The continued efforts to professionalise the coaching workforce
    - 3.1.5 Development of clear, logical, and easy to navigate coaching pathways
    - 3.1.6 Providing insights into the challenges and issues faced by athletics coaches at all levels of the sport
    - 3.1.7 Structures relating to high performance coaching, including the nature, role, and function of system employed coaches
    - 3.1.8 Appropriate support mechanisms and development opportunities for coaches across community, development, and high performance
    - 3.1.9 Recognition and support of Australian athletics coaches
    - 3.1.10 Any other areas or coaching related topics as required from time to time
4. Group Membership, Composition, and Size
  - 4.1 The Athletics Coaching Advisory Group will be made up of between eight (8) and twelve (12) members. Membership will be determined by Athletics Australia Management, taking in to account the diversity of knowledge, skills,

and experience required to deliver against the purpose and role of the Athletics Coaching Advisory Group. In determining the membership of the Group, Athletics Australia Management will ensure that the composition of the Group is representative of the entire spectrum of coaching and coach education including, but not limited to the following areas of expertise:

- 4.1.1 Extensive practical athletics coaching experience at a community (club, centre), school, development and/or high performance level
  - 4.1.2 Expertise and/or experience in teaching, and/or facilitating coaching courses, particularly current Athletics Australia courses
  - 4.1.3 Expertise in coach development and education in athletics or another sport
  - 4.1.4 Experience in contemporary pedagogy, including designing educational content and learning frameworks, particularly in the context of sport and/or physical education
  - 4.1.5 Broad athletics technical content expertise
  - 4.1.6 Athletics event specific content expertise
  - 4.1.7 Understanding and/or experience in delivery of junior athletics programs, recreational and social athletics, and athletics delivered in traditional settings
  - 4.1.8 Knowledge and understanding of physical literacy
  - 4.1.9 Relevant experience with coaching and/or coach education in a sport other than athletics
  - 4.2 An Athletics Australia Director may also be appointed to the Group
  - 4.3 Athletics Australia's General Manager, Growth and Development (or their nominated representative) will chair the Athletics Coaching Advisory Group
  - 4.4 Membership of the Athletics Coaching Advisory Group is on a voluntary basis
5. Duration of Appointments
- 5.1 Appointments to the Athletics Coaching Advisory Group are for a term of up to two (2) years
  - 5.2 Members may be reappointed to subsequent terms, taking in to account the principles of item 4.1
6. Meetings and Processes
- 6.1 The Athletics Coaching Advisory Group will meet four (4) times per year with at least one (1) of these meetings to be in person

- 6.2 Teleconferencing and videoconferencing facilities will be made available where meetings are not conducted in person or where a member of the Group is unable to physically attend a meeting
  - 6.3 Where a meeting is conducted in person, Athletics Australia will cover all reasonable meeting costs, including travel and accommodation of Group members where necessary. Athletics Australia will book travel and accommodation on behalf of Group members. Reimbursement of other reasonable expenses will be considered upon presentation of a receipt
  - 6.4 The Athletics Coaching Advisory Group Chair may also invite Athletics Australia board members, staff and external advisors to attend meetings from time to time
  - 6.5 The Group may request Athletics Australia Management and/or others to provide such input and advice as is necessary from time to time
  - 6.6 Athletics Australia's Executive Assistant will perform an executive service to the Group. An agenda and relevant pre-reading will be circulated ahead of each meeting and the minutes and action items will be circulated following each meeting
7. Amendment, Modification or Variation
    - 7.1 These Terms of Reference may be amended, varied or modified by Athletics Australia from time to time as deemed necessary to meet the needs of the organisation